

## **Submit a Paper**

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Submissions should conform to one of the following categories:

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#### **5000 words & 10 figures maximum**

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To be eligible for consideration, authors must demonstrate that this research is of interest to our global readership and has not been previously published elsewhere.

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Please note that the word limits stated MUST include ALL text. This includes affiliations, acknowledgements, references, table contents and all figure and table captions. Any submission that

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- Abstract—100 words maximum
- Text—1000 words maximum (including ALL affiliations, tables, captions, acknowledgements and references)
- Acknowledgements
- References
- Figure captions
- Tables

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## Radiocarbon dates

Current accepted conventions for citing radiocarbon dates are set out by A.R. Millard in *Radiocarbon* 56: 555–59 (<http://dx.doi.org/10.2458/56.17455>). For every date that is quoted in *Antiquity*, whether in a table or in the text of an article, we ask authors to provide the following details wherever possible:

- The conventional radiocarbon age in 14C yr BP (e.g. '5439±34 BP').
- The laboratory code (e.g. 'OxA-14953').
- The sample material dated (e.g. charcoal, seed, bone, identifying species wherever possible).

In the case of calibrated or modelled dates, authors are also asked to specify:

- The software used for calibration, including the version number (e.g. 'OxCal v.4.2') and ideally also the calibration curve (e.g. IntCal13) and any reservoir offset used.

- The calibrated date given as a range (or ranges) with an associated probability (68.2% or 95.4%) (e.g. '4347–4242 cal BC at 95.4%' ).
- The preferred Antiquity convention is for calibration using the OxCal program (available online at <https://c14.arch.ox.ac.uk/oxcal.html>) with calibrated dates quoted at 95.4% ranges.

Example:

A human metacarpal gave a date of 5439±34 BP (OxA-14953: 4347–4242 BC at 95.4%; date modelled in OxCal v.4.2, using IntCal13 calibration curve (Bronk Ramsey 2009; Reimer *et al.* 2013)).

In reference section/bibliography:

BRONK RAMSEY, C. 2009. Bayesian analysis of radiocarbon dates. *Radiocarbon* 51: 337–60.

<https://doi.org/10.1017/S0033822200033865>

REIMER, P.J., E. BARD, A. BAYLISS, J.W. BECK, P.G. BLACKWELL, C. BRONK RAMSEY, C.E. BUCK, H. CHENG, R.L. EDWARDS, M. FRIEDRICH, P.M. GROOTES, T.P. GUILDERTSON, H. HAFLIDASON, I. HAJDAS, C. HATTÉ, T.J. HEATON, D.L. HOFFMANN, A.G. HOGG, K.A. HUGHEN, K.F. KAISER, B. KROMER, S.W. MANNING, M. NIU, R.W. REIMER, D.A. RICHARDS, E.M. SCOTT, J.R. SOUTHON, R.A. STAFF, C.S.M. TURNEY & J. VAN DER PLICHT. 2013. IntCal13 and Marine13 radiocarbon age calibration curves 0–50,000 years cal BP. *Radiocarbon* 55: 1869–87. [http://dx.doi.org/10.2458/azu\\_js\\_rc.55.16947](http://dx.doi.org/10.2458/azu_js_rc.55.16947)

## References

### References in the text

Please do not use *passim*, *op. Cit*, *ibid.* or vague page ranges, e.g. 283f and 283ff.

### Example text citations

Type of reference	Text citation	Notes
Single author	(Grayson 1983: 10)	
Two authors	(Grayson & Evans 2010: 10)	
Three or more authors	(Grayson <i>et al.</i> 2009: 25)	
More than one work by same author	(Grayson 1983, 2009)	
More than one work by same author and same year	(Grayson 1983a, 1983b)	
More than one work by different authors	(Grayson 1983; Evans 2009)	In date order
More than one work by one author and different authors	(Grayson 1983, 2009; Evans 2009)	In date order
Personal communication	<i>pers. comm.</i>	
Classical or historical author	Bede (HE I.15; Colgrave & Mynors 1969) Pausanias (Description of Greece 3.19.7; Jones 1931)	See note below under citing Classical and historical sources

Please ensure that all references cited in the text are included in the bibliography.

Page numbers should be cited wherever possible.

### References in the bibliography

Full references should be listed alphabetically at the end of the paper. For detailed guidance, please see the example references below.

References with the same first author should be given in the following order:

HAWKES, J. 1991a

– 1991b [use alphabetical suffixes for publications by the same author in one year]

– 2000 [Single author: in date order]

HAWKES, J. & M. CARVER. 2003

HAWKES, J. & D. SMITH. 1999 [Two authors: second author name alphabetical order by surname NOT date order]

HAWKES, J., D. SMITH & M. CARVER. 1980

HAWKES, J., P. BAYNES & M. CARVER. 1989 [Three or more authors: since this will be 'Hawkes et al.' in the text, it should go in date order].

Author names should be given in SMALL CAPS.

Use the minimum forms of page numbers, i.e. the shortest way one could speak the figures: 23–24, 13–14, 115–16, 200–201.

### Reference to Classical or historic authors:

As we do not have a separate reference list of primary sources, refer to the Classical author in the text, then bracket with the work in italics, then chapter, section, line, verse and so on following standard conventions, followed by semi-colon and then the editor/translator of the work and the edition consulted:

- 'Horace (*Odes* 4.1.1-4; Rudd 2004) says...'
- 'Pausanias (*Description of Greece* 3.19.7 and 3.22.6; Jones 1931) says...'
- 'Bede (*Historia Ecclesiastica* I.15; Colgrave & Mynors 1969) refers to...'

Common shorthand titles are acceptable, e.g. *Historia Ecclesiastica* may be abbreviated to *HE*.

If an author wrote only one work, Herodotus 9.1 rather than Herodotus, *Histories* 9.1 is acceptable.

For Classics, standard abbreviations are listed at the front of the *Oxford Classical Dictionary*.

### Example references

Type of reference	Text citation	Reference format	Notes
Book	Mitchell	MITCHELL, G.F. 1976. <i>The Irish landscape in the twentieth century</i> . London: Collins.	
Book with a volume no.	Harry 1952	HARRY, W. 1952. <i>London throughout the ages, volume 1: an early settlement</i> . London: The London Historical	

		Society. Or (where there is a further subtitle) HARRY, W. 1952. <i>London throughout the ages: a history of London from 44BC–1950. Volume 1: an early settlement</i> . London: The London Historical Society.	
Journal paper	Peterson 1990	PETERSON, J.D. 1990. From foraging to food production in south west Ireland: some lithic evidence. <i>Proceedings of the Prehistoric Society</i> 56: 89-99.	Note not PPS, avoid abbreviations or acronyms
Chapter by another author in a book	Mallory & Hartwell 1997	MALLORY, J.P. & B.N. HARTWELL. 1997. Down in prehistory, in L. Proudfoot & R. Haynes (ed.) <i>Down: history and society</i> : 1–32. Dublin: Geography Publications.	ed. not eds. (short for edited, not editors).
Edited collection	Mallory 1997	MALLORY, J.P. (ed.). 1997. <i>The British Iron Age</i> . London: Thames & Hudson.	
Book in a numbered series	Henderson 2003	HENDERSON, J. 2003. <i>Glass-making in Roman Britain</i> (British Archaeological Reports British series 101). Oxford: Archaeopress.	Note no 'no.' is included in the series title
Unpublished dissertation (avoid word 'thesis')	Anderson 1994	ANDERSON, E. 1994. Flint technology in the Irish later Mesolithic. Unpublished PhD dissertation, Manchester University.	Title is not in italics as it is unpublished
Online publication with no doi	Galaty <i>et al.</i> 2009	GALATY, M.L., W.E. LEE, C. WATKINSON, Z. TAFILICA & O. LAFE. 2009. Fort, tower, or house? Building a landscape of settlement in the Shala Valley of High Albania. <i>Internet Archaeology</i> 27. Available at: <a href="http://intarch.ac.uk/journal/issue27/galaty_index.html">http://intarch.ac.uk/journal/issue27/galaty_index.html</a> (accessed 5 March 2010).	
Online publication with doi	Galaty <i>et al.</i> 2009	GALATY, M.L., W.E. LEE, C. WATKINSON, Z. TAFILICA & O. LAFE. 2009. Fort, tower, or house? Building a landscape of settlement in the Shala Valley of High Albania. <i>Internet Archaeology</i> 27. doi:10.1177/0269881105058776	
Website with no author	Ancient Japan n.d.	Ancient Japan n.d. Available at: <a href="http://www.japanese-historyonline.co.jp/html">http://www.japanese-historyonline.co.jp/html</a> (accessed 17 July 2009).	
In press	Jones in press	JONES, K. In press. <i>The beauty of the English countryside</i> . Oxford: Oxford University Press.	
Unpublished report	Michaels 2004	MICHAELS, L. 2004. Hadrian's Wall. Report prepared for Northumberland Regional Conservation Agency, Alnwick.	Title is not in italics as it is unpublished
Unpublished conference paper	Tweddle 1987	TWEDDLE, K. 1987. The cat in Roman art. Paper presented at the 4 <sup>th</sup> International Conference of Roman Art, Milan, 6–8 May 1987.	
Newspaper article (with author)	Hodges 2008	HODGES, P. 2008. A view from the West. <i>The Guardian</i> , 1 May 2008, p. 10.	
Newspaper article (without	<i>The Guardian</i>	<i>The Guardian</i> . Considering the past, 10 October 2008, p. 32.	List under 'G' not 'T'



author)	2008		
Later translations	Hubbard trans. 2004	HUBBARD, E. 1901 (trans. 2004) 1901. <i>A history of South Yorkshire</i> . Translated by J. Proud. Barnsley: Yorkshire Publishing Co.	Place & publisher of the translated version
References not using Latin alphabet (translation of title given)	Chekov 2004	CHEKOV, V. 2004. <i>This is the English transliteration of the Russian title</i> [ <i>This is the English translation of the Russian title</i> ]. Moskow: Nauka.	
References not using Latin alphabet (translation of title not given)	Chekov 2004	CHEKOV, V. 2004. <i>This is the English transliteration of the Russian title</i> . Moskow: Nauka (in Russian).	
Reference to Classical author	Horace (Odes 4.1.1-4; Rudd 2004)	RUDD, N. 2004. <i>Horace Odes and Epode</i> (Loeb Classical Library). Cambridge (MA): Harvard University Press.	Horace does not figure in the references
Reference to historic author	Bede ( <i>HE</i> 1.15; Colgrave & Mynors 1969)	COLGRAVE, B. & R.A.B. MYNORS. 1969. <i>Bede's Ecclesiastical History of the English people</i> . Oxford: Oxford University Press.	Bede does not figure in the references

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## Punctuation

- Initials in personal names should be separated by full-stops with no spaces, e.g. A.J. Roberts, but no full-stop should be used for upper-case abbreviations, e.g. USA, RCAHMS.
- Quotes should be placed in normal text and within double quotation marks, supported by page numbers.
- Short quotes should be placed within the text, longer quotes should be indented.
- Compass points should be hyphenated, e.g. north-west, south-south-east.

- N-dashes (–) should be used to represent a range, e.g. 1342–1350 BC, and in page spans 45–50.
- M-dashes (—) may be used to separate an embedded clause or phrase.

### Numbers

Roman numerals are to be avoided whenever possible. Numbers less than 10 should be spelt out; Arabic numerals should be used for all numbers 10 and above except century names, which are always spelt out. If a number occurs in a phrase in which most of the numbers are above nine, use Arabic numerals for all, e.g.:

- first century
- nine sherds
- 11 coins, 15 lamps and 3 statuettes
- twentieth century

Use a space instead of a comma in long numbers, except if under 10 000, e.g.:

- 5467
- 11 465
- 4 500 000

### Dates

Antiquity uses BC/AD, not BCE/CE.

AD comes before the date, BC after, except when using a century name:

- 3500 BC
- AD 1066
- tenth century AD

Dates in text should be given as (number) (month) (year), no ordinals: e.g. 30 January 2010.

Dates should be hyphenated when used adjectivally, e.g. nineteenth-century object, but not in noun phrases, e.g. the early nineteenth century.

### Abbreviations

Abbreviations should end in a full-stop e.g. no. (number), fig. (figure), pl. (plate).

Contractions do not require a full-stop, e.g. St, Dr, Mr, Mrs.

Measurements should be abbreviated and follow the number without a space and without full-stops, e.g. 100km, 56mm (millimetres and metres should be used in preference to centimetres).

Areas should be written as, e.g. 24m<sup>2</sup>.

Per cent is two words but authors may use the symbol (%) where it appears frequently; please be consistent.

Radiocarbon, when not spelled out, should be presented as 14C

## Capitals

Use capitals sparingly: initials and proper names only, e.g. the Near East, but eastern England. Standard archaeological periods are capitalised, e.g. Neolithic, Mesolithic.

## Latin words

Latin and other foreign words and abbreviations should only be used sparingly. Commonly used Latin words and abbreviations are not italicised, less common words and abbreviations should be italicised. The following Latin words and abbreviations are acceptable:

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- less common (italicise): *ad hoc*, *circa* = *c.*, *et al.*, *in situ*, *per se*, *terminus post/ante quem*, *vs*