



The University of Sheffield

Gift Aid tax declaration

Your details (please use block capitals)

Title: Forename(s):

Surname:

Address:

Post Code:

I wish The University of Sheffield to treat all donations I have made on or after 6 April 2000 as Gift Aid donations, until I notify you otherwise.

Signed:

Date:

Notes

1. You may cancel this tax declaration at any time by writing to us at the address below. It will then not apply to any donations made on or after the cancellation date or such later date that you specify.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that The University Of Sheffield reclaims on your donations in the tax year (currently 28p for each £1 you give). If your circumstances change so that you no longer pay income or capital gains tax at this level, please notify us so that we can cancel your tax declaration.
3. Please notify us if you change your name and/or address while this declaration is in force.
4. If you pay tax at the higher rate you can claim further tax relief on your Self-Assessment tax return.

The University of Sheffield

Development and Alumni Relations Office

277 Glossop Road, Sheffield S10 2HB

For independent advice call the Inland Revenue Helpline for Gift Aid on 0845 3020203